



Kaptah Software bvba
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Last & First Name	Brzeski Robert
Date of birth	13/11/1967
Nationality	Belgian
Date of last update	31/03/2009
Current functions	ECM Consultant, owner of Kaptah Software bvba
Highest relevant educational qualification	Bachelor in Computer Science (IT) EPFC/ULB Brussels
Date IT career started	01/06/1994

Languages
(level of skill:
from 1=basic to
5=excellent or mother
tongue)

	Written	Read	Spoken
English	4	4	4
French	5	5	5
Dutch	3	4	4
Polish	5	5	5

CV Summary

After 3 years in PC support and 6 years in document management oriented software development and database administration, I evolved over the last 5 years to functional ECM analyst and project manager functions.

My analysis tasks cover:

- carrying out a context analysis (analysis of the user characteristics, their tasks, their environment, the technology used),
- defining software requirements specifications,
- developing functional architecture and use case realisations,
- defining information structure for web and content management driven solutions.

My project management tasks cover:

- planning and controlling the project's execution according to the objectives,
- tracking and reporting progress,
- identifying, managing and controlling changes,
- communicating with stakeholders.

Fluent in French, Dutch and English, I enjoy working in multicultural environments.
I am stress resistant team player, customer and goal minded.

Interests: Web Marketing, Web Analytics and Search Engines Optimization areas.

Sports: Running, Badminton

More info: <http://www.linkedin.com/in/robertbrzeski>

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Training & Certificates

Training name	@ Company/Institute	Date(s)	Exams or certificates
Using Microsoft SharePoint 2007 Technologies	U2U	2008	
FCP Business Process Manager-Administrator 4.0	IBM	2008	FileNet Certified Professional
FCP Content Manager-Administrator 4.0	IBM	2008	FileNet Certified Professional
FCP Forms Manager-Administrator 4.0	IBM	2008	FileNet Certified Professional
RUP	Getronics	2007	
UML modelling with Enterprise Architect	Getronics	2007	
Autonomy Verity K2 and Idol 7 search engines	Getronics	2006-2007	
FileNet P8	Getronics	2006	
Java and JavaBeans	Getronics	2005	
Oracle9iAS/ OracleiFS and Oracle WorkFlow	Oracle group	2003	
RUP (Rational Unified Process) methodology	Getronics	2002-2003	
Prince2 methodology	Getronics	2001	
Information Mapping method	Getronics	2001	
XML, XSL and "XML and Databases"	XML Forum France	2001	
Advanced ColdFusion	LRTech Belgium	2001	
FileNet Panagon	FileNet UK	2000	
Fulcrum Admin. and dev	Hummingbird ltd. UK	1999	
Windows NT Administration & Networking	Olivetti School	1996	

Technical Skills

IT Platforms & Systems (O.S.)	Description
MS DOS, Windows 3.1 -> Vista	User and administrator and PC Support experience
Linux (Redhat, Mandrake, Suse)	LSA (Local System Administrator) functions on some projects. Installation, maintenance, security
Unix, AIX, Solaris	Used on some projects
Mac OS (until ver. 9)	User experience
Windows Mobile, Symbian, Palm OS	Embedded/mobile OS user experience
Databases and Application (web Servers)	Description
Oracle RDBMS 7.3, 8i, 9i and 10g	Used as DBA (Data Base Administrator) and developer in most of projects
SQL Server 6 -> 2000	Used as developer in some of projects
MySQL	Used for web development
MS Access	Used as developer in some of projects
ADO	Used as developer in some of projects
Apache	Used for web development
IIS	Used for web development
Programming and Markup (web editing) languages	Description
Visual Basic	Client server applications and ADO connectivity, Web connectors, GUI (Graphical User Interface)
VBA	Visual Basic for Applications – data lists filtering and validation
Power Builder (Power Script)	Client server applications and OLE links
Pascal	Borland Delphi client server and other developments
PL/SQL	Oracle DB related developments
Assembler x86	Low level routines development (video processing)
COBOL	Theoretical knowledge
Clipper	Database applications
C, C++	Basic knowledge

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Cold Fusion	Portals implementation
JavaScript	Web development
PHP	Statistical tools development for web projects (data mining), PDF rendering routines, landing pages implementation
Perl	XML processing routines (data import and export between databases)
XML	Web development and data processing
HTML, XHTML	Web development
Java (J2SE)	Basic knowledge
Development Libraries & Frameworks	Description
MS Visual Studio	Client server applications and ADO connectivity, Web connectors, GUI
Borland Delphi	Client server applications
IT Network & Security	Description
TCP/IP	Network setup, troubleshooting and optimization
Firewalls	Installation and configuration
Encryption	Encryption algorithms integration in applications
Document management & Process management	Description
IBM FileNet P8 v.3.5 – 4	Development, customization and functional analysis
Microsoft SharePoint 2007	Customization and user experience. Functional and technical knowledge. Webparts customization (XHTML)
Basis	User experience. Functional knowledge
Verity K2	Used in some projects. Functional knowledge
Autonomy Idol	Used in some projects. Functional knowledge
Methodologies & Standards	Description
UML	Used for object-oriented analysis and design
RUP	Applied in most of projects
IMAP	Used in most of projects for writing deliverables and/or documentation
XML	Used in most of projects

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Prince2	Project management
IT Special Applications	Description
Mass mailing	PHP List (installation, configuration & exploitation)
CMS	Joomla, WordPress, Blogger
UML/RUP	Enterprise Architect, StarUML, Case Complete
Other	Description
Websites building, publishing, diffusion, optimization and marketing	HTML, XML, PHP, RSS, SEO, Web stats (Webalizer, AWStats), Web analytics (Urchin – Google Analytics)
Desktop and Web Publishing	MS-Office, Sun Open Office, Adobe Acrobat
Imaging	Adobe Photoshop: Layers, Filters, Channels, Macros, Images optimisation
Diagramming, Modelling	Visio, Mind Manager
Coding	Eclipse, Notepad++, NVU
Testing	Mercury Quality Center

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Professional Experience

01/2009 – 03/2009

Function	Business and Functional Analyst
Customer name	Vinçotte (with Trasys)
Customer sector	Industry
Project name	My.Vinçotte.eDesk
Project description	SharePoint based solution
Technical environment	<ul style="list-style-type: none"> • SharePoint 2007 • Microsoft .NET • UML • SAP (BAPI calls)
Roles & Responsibilities	Requirements gathering, functional analysis, use cases and classes definition

09/2008 – 12/2008

Function	Functional Analyst
Customer name	European Centre for Disease Prevention and Control (ECDC) (with Getronics)
Customer sector	Public Authorities
Project name	ECDC Web Portal
Project description	SharePoint based ECM solution
Technical environment	<ul style="list-style-type: none"> • SharePoint 2007 • Enterprise Architect
Roles & Responsibilities	Functional architecture definition and MOSS 2007 web parts customization

05/2008 – 12/2008

Function	Project Manager
Customer name	European Railway Agency (ERA) (with Getronics)
Customer sector	Public Authorities
Project name	ERA ESP-EISD
Project description	SharePoint based ECM solution
Technical environment	<ul style="list-style-type: none"> • SharePoint 2007 • Active Directory • Prince2
Roles & Responsibilities	<ul style="list-style-type: none"> • Identifying, tracking managing and resolving project issues • Proactively disseminating project information to all stakeholders • Identifying, managing and mitigating project risk • Ensuring that the solution is of acceptable quality

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03/2007 – 04/2008

Function	Functional Analyst
Customer name	Belgian Ministry of Finance (with Getronics)
Customer sector	Public Authorities
Project name	SPF FIN Knowledge Management
Project description	Development of a unique knowledge management system in order to facilitate the management and diffusion of the knowledge in- and outside the Ministry of Finance
Technical environment	<ul style="list-style-type: none"> • FileNet P8 • Autonomy (Idol 7) • Enterprise Architect • FUP (RUP at SPF Fin) • Mercury Quality Center • PowerPoint • Word • Excel • Visio
Roles & Responsibilities	<ul style="list-style-type: none"> • Software requirements specification • Functional architecture definition • Writing the use case realisations for the portal workgroup • Functional testing

04/2000 – 10/2007

Function	Senior Analyst Programmer / Senior Analyst / Project Manager
Customer name	Historical Archives of the European Commission (with Getronics)
Customer sector	European Institutions
Project name	Archis
Project description	Archives repository management, interrogation and diffusion system
Technical environment	<ul style="list-style-type: none"> • Power Builder • Oracle RDBMS • CGI scripting • Cold Fusion MX • XML • AIX, Linux
Roles & Responsibilities	Analysis, development and maintenance of "Archis" applications (client-server and web) necessary to manage and diffuse Historical Archives of the European Commission related information

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05/2007 – 11/2007

Function	Functional Analyst
Customer name	Le Forem (with Getronics)
Customer sector	Public Authorities
Project name	FOREM BPM
Project description	BPM reengineering using FileNet technology
Technical environment	<ul style="list-style-type: none"> • FileNet P8 • MS Office
Roles & Responsibilities	<ul style="list-style-type: none"> • Software requirements specification • Functional architecture definition • Writing the use case realisations

02/1999 – 03/2005

Function	Senior Analyst Programmer
Customer name	General Secretariat of the European Commission (with Getronics)
Customer sector	European Institutions
Project name	SG-Vista
Project description	Commission's document repository diffusion solution
Technical environment	<ul style="list-style-type: none"> • Cold Fusion, Oracle RDBMS (7.3,8i) • JavaScript • Perl • XML • AIX/Win NT/Linux/Sun Solaris
Roles & Responsibilities	Development of several web applications including SG-Vista Portal and management tools

10/2005 – 02/2006

Function	Senior Analyst
Customer name	Belgian Post (with Getronics)
Customer sector	Public
Project name	Customer Service Application (CSA 3)
Project description	Workflow system (FileNet based) to treat the clients' complaints
Technical environment	FileNet P8 v3.5.1, Windows 2003, Oracle
Roles & Responsibilities	Functional analysis of Belgian post clients' complaint management system based on FileNet P8 ECM system

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03/2006 – 06/2006

Function	Consultant
Customer name	European Consilium (with Getronics)
Customer sector	European Institutions
Project name	eRegistration
Project description	Multi-organisation classified documents' centralized registration system
Technical environment	IDEF methodology
Roles & Responsibilities	Classified documents registration processes analysis

12/2004 – 05/2005

Function	Data Base Administrator
Customer name	European Commission/EMSA (with Getronics)
Customer sector	European Institutions
Project name	Safe Sea Net
Project description	SSN - Ship Notification Application
Technical environment	Oracle RDBMS, trace, tkprof, SQLLab
Roles & Responsibilities	Ship Notification Application Database tuning and developers assistance (Oracle 9i RDBMS)

12/2003 – 05/2004

Function	Senior Analyst Programmer / Senior Analyst
Customer name	European Commission – DG Agri (with Getronics)
Customer sector	European Institutions
Project name	RIPAC – Ange Bleu
Project description	EU Common Agricultural Policy interpretations references management system
Technical environment	Oracle 9i, Cold Fusion, VBA, Windows XP
Roles & Responsibilities	Database and application analysis, design and development. Documentation and users' training

09/2000 – 05/2001

Function	Senior Analyst Programmer
Customer name	Gendarmerie Nationale Belge (with Wang Global)
Customer sector	Public Authorities
Project name	CBW
Project description	Document Management solution based on Excalibur (FileNet)
Technical environment	Excalibur, SQL Server, Visual Basic 6, ADO, Win NT

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Roles & Responsibilities	Analysis, design and development of a graphical tool in order to correct a huge corrupted SQL Server database
02/2001 – 03/2001	
Function	Analyst Programmer
Customer name	Mercator North Star (with Wang Global)
Customer sector	Banking / Insurance
Project name	Migration Mercator
Project description	Excalibur data migration.
Technical environment	Excalibur, SQL Server, Visual Basic 6, ADO, Win NT
Roles & Responsibilities	Analysis, design and development of an Excalibur Data export utility
05/2000 – 08/2000	
Function	Analyst Programmer
Customer name	Nagelmackers Bank (with Wang Global)
Customer sector	Banking
Project name	KiWi
Project description	Document Management solution based on FileNet Panagon and XML
Technical environment	Visual Basic 6 (DOM), Power Script (WordPerfect), FileNet Panagon, Oracle RDBMS, Win NT
Roles & Responsibilities	Development of two FileNet Panagon to XML export modules
12/1997 – 02/1999	
Function	PC Support Engineer
Customer name	General Secretariat of the European Commission (with Olsy – Olivetti)
Customer sector	European Institutions
Project name	PC Support
Project description	Helpdesk and PC Support for entire General Secretariat staff including Commission's President and Commissioners
Technical environment	Win NT, Route 400, MS-Office
Roles & Responsibilities	PC support 2-d and 3-rd level

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12/1995 – 12/1997

Function	PC Support Engineer
Customer name	European Commission – DG III (Industry) (with Olsy – Olivetti)
Customer sector	European Institutions
Project name	PC Support
Project description	Helpdesk and PC Support for entire DG III staff
Technical environment	Win 3.11 & NT, Route 400, MS-Office
Roles & Responsibilities	PC support 2-d and 3-rd level

01/1995 – 05/1995

Employer	Interim
Function	Analyst Programmer
Customer name	MSD Merck, Sharp & Dohme Eur.Inc
Customer sector	Pharmaceutical Industry
Project name	FCA
Project description	Financial consolidation application
Technical environment	MS-Excel 5, Visual Basic for Applications (VBA)
Roles & Responsibilities	Development of a financial consolidation application

06/1994 – 01/1995

Employer	Interim
Function	Database Administrator
Customer name	European Commission – DG XII (Research)
Customer sector	European Institutions
Project name	PECO
Project description	"PECO-Copernicus 1994" Action's Database Administrator (DBA) (Scientific co-operation between Eastern European countries and European Union)
Technical environment	dBase IV, Oracle7.3, SQL
Roles & Responsibilities	Analysis, programming, maintenance and annex jobs (statistics, contract's mailing in WordPerfect 5.2, imports from Oracle database)